

**MINUTES OF NORTH LOPHAM PARISH COUNCIL MEETING
ON WEDNESDAY 12TH SEPTEMBER 2018
AT THE MESS, NORTH LOPHAM**

1. Attendance and apologies for absence.
Attending – Julie Crossley, Clerk, William Nunn, Chairman, Jan Tate, Mike Tipple, Dawn Eagles, Johanna Tuck, Mick McManus
Apologies: Robert Carley
Marion Chapman Allen, District Councillor attended Members of the Public – 5 in attendance
2. To record declarations of interest – none declared
3. To approve the Minutes of the last meeting of the meeting on 11th July 2018 – **Mmc** approved

Matters arising

4. Benefit of Meeting with Karl Patterson, Housing Dev Officer re Community Led Housing
Discussed the benefit of a meeting following an email from Karl Patterson. **MCA** advised the meeting that she had sent an initial response in that she was not aware of need for social housing in the Lophams or Kenninghall. There is no bus service or land supply in the Lophams. On his database Lophams and Kenninghall are parishes identified as maybe having a need. Development could be outside the current development boundary. However this is a Parish matter. It was opened to the Councillors, Did they consider a need for properties outside the village boundary. PC agreed they would like Mr Patterson to attend to discuss further. The clerk will email and invite him.
5. War Memorial – Award of Listed Building Status
The North Lopham War Memorial has now been listed as a Grade II building with special architectural or historic interest. The Clerk has confirmed with Joanne Goulding that this does not mean any change to cleaning or maintenance requirements. The Listing took place at the end of August and the Local Planning Authority will now prepare a statutory notice required under the Planning (Listed Building and Conservation Areas) Act 1990 Buildings of Special Architectural or Historic interest.
6. Final Layout of proposed development on The Meadows
Emails had been received from Dan Jones with further plans of proposed development. Councillor **JT** raised some concern on the drawings sent to the PC which appeared to be different to those sent to the residents. Some residents concerned about a hedge running alongside the roadway the road is narrow and hedging may make visibility difficult. The developer has come up with the idea of residents purchasing the strip of land on the other side of the road. They have suggested inclusion of a drainage basin but this would be dependent upon residents buying land and putting land drainage on it.

WN said regarding planning he would have to prove his plan had adequate drainage. The developed was supposed to be hiring someone to deal with the drainage issues.

No formal plans have been provided as yet. Village has high water table. Water sits there all the time and has done all summer.

Residents have asked to be consulted on the landscaping. It might appear that the land will be sold with planning so maybe a new developer in due course. Agreed to wait for planning. Then decide if the PC/village want development on it. Do we oppose as a community,

7. Rangers visit – list of tasks

The Clerk has provided a list of tasks following receipt of an email from Ketteringham Depot. Given that they did not turn up last time, to email Steve Askew to see if he can assist.

8. Letter of appointment for Parish Plan Committee

WN had read the Terms of reference provided with the Letter of Appointment and had some queries. He asked if the Committee were still doing as a Parish Plan rather than a Neighbourhood Plan. It was confirmed that was correct. **LV** explained he had prepared this document, having got authority to proceed from the PC. Plan was to put out a survey which they had done. The Committee wanted to formalise things, hence the Appointment Letter rather than rely on the minutes.

WN noted a number of points more relevant to a Neighbourhood Plan rather than a Parish Plan. Agreed there are some compliance points we need to leave in.

Under tasks and activities. A referendum is not necessary. **LV** said he had anticipated reviewing responses from the questionnaire then go back to residents for them to vote. **WN** advised this would incur a cost and would have to be done formally. **WN** suggested that the Residents would fill in questionnaire and then process responses and that is Parish Plan done.

Have to be slightly careful how this document is worded. From the result of the survey Committee can put together an action plan. Put this to the village. Cannot vote on the questionnaire.

A plan from the answers could be formulated and put to the residents. No further costs are anticipated. Just printing of the final document or email it and publish on website and boards.

LV will send a revised Terms of reference for Parish Council to approve and to sign appointment letter. 53 responses to date and reminders will be sent out in the newsletter and at Farmers Market and also on the Next Door website. Brief discussion about how reliable the survey monkey is and whether there can be duplicate voting.

9. Complaint from Tanns Lane resident re Clay Pigeon shooting

Several attendees noted that Clay Pigeon shooting has been going on all day over the past few weekends. Up to 10-20 shots a minute. All day. Two Parish members are aware and affected by the noise.. Question raised about noise pollution. Can go to Environmental Health website. Recommendation Monday to Friday 4 hours is maximum Saturday and Sunday 3 hours. Minimum distance

between shooting and residents not less than a kilometre. This has been going on for a lot longer than 4 hours. Stopped just after 7 last Saturday but has been later. **WN** will speak to the farmer to advise him that there had been some complaints about the length of time this is going on every other weekend on both days all day.

Financial Matters

Approval is sought for the following payments

Parish Plan Survey -	£105 in retrospect
1 to 1 Computers	£4.99 – printer ink
Lopham News	£71.60 for Aug/Sept 18 invoices
SLCC Membership	£41.00
Clerk salary	£192.00 – October 18 payment
HMRC	£48.00 - October 18 payment
Mess Hire	£10.00
Wreath for Mem Day	£15-£25 November payments

Balance of current account £2,324.79

Balance of NS&I account £2,775.89

Income for July/Aug 2018

50% of GDPR training £15.00

LOHP invoice £50.00

JT approved payments and **MT** seconded.

Planning Applications

The following planning applications were considered;

3PL/2018/0638/LB – approval of demolishing store & construct single storey extension.

Any other Business

Re: the dryers – Outline permission given for 15 houses with a condition that they are developed similar to the Linen Lane development

The Clerk asked about the materials that the dryers were made of. General consensus was that they are asbestos. **MCA** suggested PC write to Alex Cruckshank at BDC re concerns about the demolishing of the dryers and how this is being managed and whether the report on this is available. Currently waiting for full application for layout and final plan.

JT has been on to Street Scene regarding cleaning the footpath in the village We cannot be put on a rota and have to phone them every time this needs doing. They will press for this to be done.

Next meeting 14th November 2018

Meeting closed at 20.20